

Deliverable Report

Deliverable No:	D1.1		14								
Deliverable Title	Periodic Report, including financial and administrative reports for Mo 1-12										
WP No:	1	V	P1. HCMR								
WP Title:	Project Management										
Task No:	1.4	Ta	P1. HCMR								
Task Title:	Communication with the European Commission (EC) and project Periodic										
	Reporting										
Other beneficiaries:	P2. FCPCT	P3. IRTA	P4. IOLR	P5. UNIABDN							
P6. DLO	P7. IMR	P8. IEO	P9. UL	P10. TU/e							
P11. AU	P12. APROMAR	P13. UNIBA	P14. IFREMER	P15. ULL							
P16. FUNDP	P17. NIFES	P18. CTAQUA	P19. CMRM	P20. SARC							
P21. DTU	P22. SWH	P23. ARGO	P24. ITICAL	P25. DOR							
P26. GEI	P27. FORKYS	P28. CANEXMAR	P29. ASIALOR	P30. CULMAREX							
P31. IRIDA	P32. MC2	P33. FGM	P34. BVFi	P35. MASZ							
P36. ANFACO	P37. EUFIC	P38. HRH									
Status:	Delivered/delayed		Expected month:	14							

Lead Scientist preparing the Deliverable: Mylonas, C.C. (HCMR),

Other Scientists participating: Duncan, N. (IRTA), Fernandez-Palacios, H. (FCPCT), Koven, W. (IOLR), Papandroulakis, N. (HCMR), Secombes, C. (UNIABDN), Tacken, G. (DLO), Robles, R. (CTAQUA)

Objective: The objective of this Deliverable is to update the Scientific and Financial Officers of the project of the work implemented and the use of resources during the reporting period (Mo 1-12, December 2013-November 2014).

Description: The Scientific Report was submitted through the Participants Portal on 30 December 2014 (1 month from the completion of the 1st Period), while the Financial Report was submitted on the 23 January 2015, within the 60-day period allowed.

The preparation of the 1st Periodic Report begun concomitantly with the preparation of the Annual Coordination Meeting (ACM 2014, which was held in Bari, Italy on 3-6 November 2014), when all Work Package (WP) Lead Beneficiaries (*i.e.*, the WP leaders) were provided with the Report template for their WPs and were asked to coordinate and compile the preparation of the results obtained during this period. At the Annual Coordination Meeting 2014, a presentation was given by the Project Coordinator (PC), in order to explain how the Scientific reporting needs to be done for the project. It was stressed that the Periodic Report must include the work carried out during the reporting period with enough detail, but without excessive and unnecessary information. This would allow the Consortium members to follow the major achievements as well as problems encountered during the 1st period, and will enable both the EU Scientific Officer and the Mid-Term Evaluation committee to evaluate the work in relation to the DOW, and be able to make any necessary recommendations.

To speed up the process of preparing the report, while at the same time ensuring that a uniform and high quality document is presented (both in terms of format and content), the work has been delegated to all Consortium members as follows:

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- a. The Lead Beneficiaries for each Work Package would request the text/figures/tables for each Task from the Task leaders, who were responsible to coordinate their writing with all scientists participating in their task. This process had already begun in preparation for the ACM 2014, so few modifications were necessary,
- b. The Lead Beneficiaries then compiled all the information into a single document for each Work Package, reviewed it for content/format/editorial errors and submitted it to the GWP leader,
- c. The GWP leaders then compiled all the Work Packages into a single document for each GWP, reviewed it for content/format/editorial errors and submitted it to the PC,
- d. The PC then compiled all the GWPs into a single document to prepare the 1st Periodic Report (0-12 Months), and reviewed it for content/format/editorial errors,
- e. The GWP leaders prepared the additional information required for the Periodic Report:
 - i. Publishable Summary,
 - ii. Project objectives for the period,
 - iii. Project progress and achievements for the period,

Once completed, the above were submitted to the PC for incorporation in the Periodic Report. The PC prepared the remaining sections required (*e.g.*, Project management for the Period, Deliverables and Milestones, etc.) and submitted the 1st Periodic Report by 30 December 2014 (**Fig. 1**).

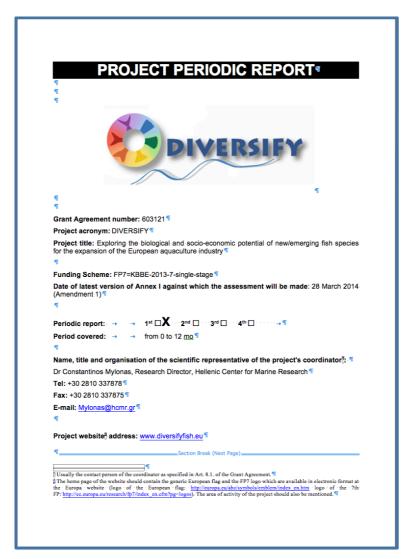


Figure 1 The cover page of the 1st Periodic Report of DIVERSIFY, submitted on 30 December 2014.

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At the same time, Partners were also given instructions on the preparation of the use of resources, which would be used to prepare the Financial Reports (Form C). The use of resources forms begun to be submitted to the PC towards the end of November 2014, and they were evaluated by the Project Officer of P1. HCMR (Mr Yanis Fakriadis)(Fig. 2).

* *	se of Resources	Costs Report	Project no. PIC: 951304318	603121 Participant No. 26	Period:	01/12/2013 - 30/11/2014 DIVERSIFY
****		VAS	Actonym. Diversir			
			ERSONNEL			
Activity Type	Work Package	Explanation				Cost
RTD/INNOVATION	23	Evangelia Zania-Icthiologist (1270 Euro	s) Salary for 1 man-month.			€ 1,270.00
	23	Nikolaos Themelis-Fish farming Worker	€ 1,100.00			
			PERSONNEL -	RTD/INNOVATION	total (€)	2,370.00
MANAGEMENT	1	Anastasia Griva, 0,1 man-month, Finan	€ 200.00			
			PERSONNEL -	MANAGEMENT	total (€)	200.00
				PERSONNEL	total (€)	2,570.00
		0.7	HER DIRECT			
Activity Type	Work Package	Explanation	HER DIRECT			Cost
RTD/INNOVATION	23	CONSUMABLES: Fish Feed for 2 months	3			€ 1,500.00
	23	OTHER: Dimitrios Brezas, Fishing of Mu	gil cephalus			€ 1,200.00
	23	DURABLE EQUIPMENT: Equipment for t	€ 240.00			
	23	TRAVELING: Evangelos Geitonas-Lear,	€ 250.00			
			OTHER DIRECT -	RTD/INNOVATION	total (€)	3,190.00
MANAGEMENT	1	TRAVELING: Evangelos Geitonas-Lear,	kick-off meeting, 28-30.1.2014	, Crete, Greece.		€ 250.00
			OTHER DIRECT -	MANAGEMENT	total (€)	250.00
				OTHER DIRECT	total (€)	3,440.00
		INI	DIRECT			
		- IN	JIK-CI	INDIRECT	total (€)	3,606.00

Figure 2 Example of a use of resources form, from a Partner from DIVERSIFY.

After any necessary modifications and a few rounds of exchanges with each Partner, the Form Cs were concluded and submitted officially to the PC. Unfortunately, due to the Christmas holidays and the closing of many organizations, it was not possible to conclude the Financial Reports of some Partners at the same time that the Scientific Report was completed (*i.e.*, by 30 December 2014) and was necessary to wait for the 23rd of January 2015 for the submission of the Financial Report through the Participants Portal (**Fig. 3**).

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Summary Financial Report - Collaborative project															
	Project acronym		DIVERSIFY		Project nr.	603121		Reporting period from	01/12/2013	to	30/11/2014			Page	1/1
Fund	ding scheme	СР]		Type of activity							Total			
				RTD (A) Demonstration (B) Management (C)					Othe	r (D)	(A)+(B)+(C)+(D)				
Beneficiary nr.	If 3rd Party, linked to beneficiary	Adjustment (Yes/No)	Organization Short Name	Total	Max EU Contribution	Total	Max EU Contribution	Total	Max EU Contribution	Total	Max EU Contribution	Total	Max EU Contribution	Receipts	Interest
1		No	HCMR	146,945.91	110,209.43	0.00	0.00	31,322.14	31,322.14	10,457.32	10,457.32	188,725.37	151,988.89	0.00	0.
2		No	FCPCT	150,340.42	112,755.32	0.00	0.00	0.00	0.00	0.00	0.00	150,340.42	112,755.32	0.00	0.
3		No	IRTA	171,406.67	128,555.00	0.00	0.00	835.01	835.01	0.00	0.00	172,241.68	129,390.01	0.00	0.
4		No	IOLR	116,216.00	87,162.00	0.00	0.00	1,827.20	1,827.20	0.00	0.00	118,043.20	88,989.20	0.00	0.
5		No	UNIABDN	37,961.15	28,470.86	0.00	0.00	657.84	657.84	0.00	0.00	38,618.99	29,128.70	0.00	0.
6		No	DLO	130,496.29	97,872.22	0.00	0.00	4,561.08	4,561.08	0.00	0.00	135,057.37	102,433.30	0.00	0.
7		No	IMR	104,181.35	78,136.01	0.00	0.00	2,409.06	2,409.06	0.00	0.00	106,590.41	80,545.07	0.00	0.
8		No	IEO	55,919.04	41,939.28	0.00	0.00	2,209.90	2,209.90	5,107.04	5,107.04	63,235.98	49,256.22	0.00	0.
9		No	UL	32,153.12	24,114.84	0.00	0.00	2,520.72	2,520.72	1,364.16	1,364.16	36,038.00	27,999.72	0.00	0.
10		No	TU/e	60,665.78	45,499.34	0.00	0.00	3,831.68	3,831.68	0.00	0.00	64,497.46	49,331.02	0.00	0.
11		No	AU	40,604.08	30,453.06	0.00	0.00	918.02	918.02	0.00	0.00	41,522.10	31,371.08	0.00	0.
12		No	APROMAR	51,204.36	25,602.18	0.00	0.00	653.24	653.24	4,053.14	4,053.14	55,910.74	30,308.56	0.00	0.
13		No	UNIBA	64,868.51	48,651.38	0.00	0.00	6,463.28	6,463.28	0.00	0.00	71,331.79	55,114.66	0.00	0.
14		No	IFREMER	51,645.34	38,734.01	0.00	0.00	2,384.94	2,384.94	0.00	0.00	54,030.28	41,118.95	0.00	0.
15		No	ULL	31,213.60	23,410.20	0.00	0.00	1,041.52	1,041.52	0.00	0.00	32,255.12	24,451.72	0.00	0.
16		No	FUNDP	17,394.30	13,045.73	0.00	0.00	803.94	803.94	0.00	0.00	18,198.24	13,849.67	0.00	0.
17		No	NIFES	13,958.10	10,468.58	0.00	0.00	2,362.68	2,362.68	0.00	0.00	16,320.78	12,831.26	0.00	0.
18		No	CTAQUA	0.00	0.00	0.00	0.00	1,880.90	1,880.90	19,290.26	19,290.26	21,171.16	21,171.16	0.00	0
19		No	CMRM	25,485.79	19,114.34	0.00	0.00	1,217.82	1,217.82	0.00	0.00	26,703.61	20,332.16	0.00	0
20		No	SARC	20,713.33	10,356.67	0.00	0.00	1,459.00	1,459.00	0.00	0.00	22,172.33	11,815.67	0.00	0.
21		No	DTU	31,151.00	23,363.25	0.00	0.00	3,440.00	3,440.00	0.00	0.00	34,591.00	26,803.25	0.00	0.
22		No	SWH	69,839.00	34,919.50	0.00	0.00	1,920.00	1,920.00	0.00	0.00	71,759.00	36,839.50	0.00	0
23		No	ARGO	108,716.70	81,537.53	0.00	0.00	1,544.94	1,544.94	0.00	0.00	110,261.64	83,082.47	0.00	0.
24		No	ITTICAL	58,851.20	44,138.40	0.00	0.00	1,774.24	1,774.24	0.00	0.00	60,625.44	45,912.64	0.00	0
25		No	DOR	18,880.00	14,160.00	0.00	0.00	1,648.00	1,648.00	0.00	0.00	20,528.00	15,808.00	0.00	0
26		No	GEI	8,896.00	6,672.00	0.00	0.00	720.00	720.00	0.00	0.00	9,616.00	7,392.00	0.00	0
27		No	FORKYS	12,497.57	9,373.18	0.00	0.00	275.44	275.44	0.00	0.00	12,773.01	9,648.62	0.00	0
28		No	CANEXMAR	12,261.50	9,196.13	0.00	0.00	320.00	320.00	0.00	0.00	12,581.50	9,516.13	0.00	0.
29		No	ASIALOR	53,942.00	40,456.50	0.00	0.00	1,439.00	1,439.00	0.00	0.00	55,381.00	41,895.50	0.00	0
30		No	CULMAREX	17,084.32	8,542.16	0.00	0.00	1,498.00	1,498.00	0.00	0.00	18,582.32	10,040.16	0.00	0
31		No	IRIDA	7,104.00	5,328.00	0.00	0.00	1,112.00	1,112.00	0.00	0.00	8,216.00	6,440.00	0.00	0.
32		No	MC2	9,940.03	7,455.02	0.00	0.00	2,501.17	2,501.17	0.00	0.00	12,441.20	9,956.19	0.00	0.
33		No	FGM	0.00	0.00	0.00	0.00	958.19	958.19	2,999.93	2,999.93	3,958.12	3,958.12	0.00	0.
34		No	BVFi	0.00	0.00	0.00	0.00	1,670.54	1,670.54	3,913.15	3,913.15	5,583.69	5,583.69	0.00	0.
35		No	MASZ	0.00	0.00	0.00	0.00	1,125.31	1,125.31	1,362.82	1,362.82	2,488.13	2,488.13	0.00	0.
36		No	ANF	0.00	0.00	0.00	0.00	426.10	426.10	1,284.97	1,284.97	1,711.07	1,711.07	0.00	0
37		No	EUFIC	0.00	0.00	0.00	0.00	271.80	271.80	12,592.64	12,592.64	12,864.44	12,864.44	0.00	0
38		No	HRH	81,922.04	61,441.53	0.00	0.00	2,036.00	2,036.00	0.00	0.00	83,958.04	63,477.53	0.00	0
	·	TOTAL	•	1,814,458.50	1,321,133.65	0.00	0.00	94,040.70	94,040.70	62,425.43	62,425.43	1,970,924.63	1,477,599.78	0.00	0.

Figure 3 Summary Financial Report, submitted on 23 December 2015.

The Scientific Report begun with an outline of the Project's objectives for the Reporting Period, in the WPs of each of the included Scientific Disciplines (**Fig. 4**). Then, a brief, yet detailed description followed of the work implemented in every WP during the reporting period, together with a clear explanation of any necessary or unavoidable deviations from the DOW.

A section on "Project management during the period" then followed, which included information on the establishment of the management bodies of the consortium, the kickoff and Annual Coordination Meeting of 2014, changes in the consortium, interactions with other projects (Private, as well as National and EU-funded ones) and development of the project website (www.diversifyfish.eu). At the end, all deviations from the DOW were summarized and an explanation was provided for any necessary budget modifications, such as reallocations between Partners, or between types of expenses.

In general, we believe that the project run very well during this first reporting period, with a small number of deviations from the DOW, all of which without any negative effect on the implementation of the work as a whole or on the proposed deliverables. In some instances the deviations will have a positive effect on the implementation of the DOW (e.g., WP2 Reproduction & Genetics – meagre).

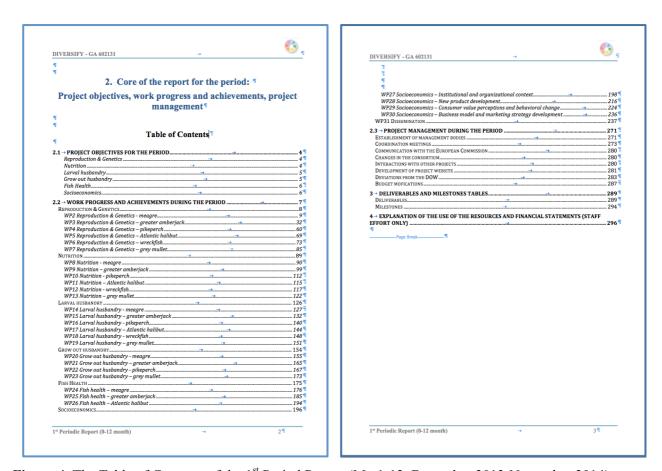


Figure 4 The Table of Contents of the 1st Period Report (Mo 1-12, December 2013-November 2014).

The 1st Periodic Report included also a part that was completed through the Participants Portal (**Fig. 5**), which included the following:

- summary description of the project context and the main objectives,
- a description of the work performed since the beginning of the project and the main results achieved so far,



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- description of the expected final results and their potential impacts and use (including socioeconomic impact and the wider societal implications of the project so far),
- lists of Deliverables and Milestones.





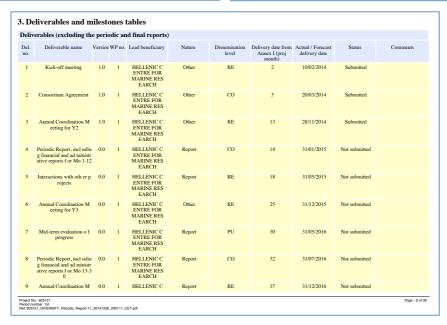


Figure 5 The section of the 1st Period Report completed though the Participants Portal.

Deviations: There were no deviations from the DOW.



Co-funded by the Seventh Framework Programme of the European Union

